

## **Web Registration**

A. Registration may be charged to Visa, MasterCard or American Express. Credit card payments require the complete credit card number, expiration date, security code, name as it appears on the card, and complete billing address.

### **Registration payments are processed through Paypal Secured Payment Processing.**

B. June 22, 2020, is the DEADLINE to qualify for the advance registration rate. Payment transactions must be completed on or before June 22, 2020, to take advantage of the discounted rate. The DAC office will continue to accept faxed or mailed registrations thru July 10, 2020, at the at-conference rate. On-line registrations will be accepted thru July 23, 2020, at the at-conference rate.

C. Refund Policy: Written requests for cancellations must be received in the DAC office by June 22, 2020, and are subject to a \$30 processing fee. Cancellations received after June 22, 2020, will NOT be honored and all registration fees will be forfeited. No faxed or mailed registrations will be accepted after July 10, 2020.

D. Membership number must be included at time of submission to receive the membership rate. No refunds will be made for change in membership status. If you would like information on becoming an ACM or IEEE member, visit the ACM or IEEE websites. No company memberships are accepted, individual memberships only.

## **Mail or Fax Registration**

A. Payment MUST be included with the registration form or it WILL be discarded.

B. Register ONE person per form (copy form as needed).

C. If payment is received from a non-US bank, the attendee will be charged a collection fee of \$45.

D. Mail registration form to: MP Associates, 1721 Boxelder St., Ste. 107, Louisville, CO 80027, by July 10, 2020.

E. Fax registration form to: 303-530-4334, by July 10, 2020.

Got a registration question? Call (303) 530-4562, or email [register@mpassociates.com](mailto:register@mpassociates.com).